

User Agreement on personal data processing using the website

1. This User Agreement on personal data processing using the website (hereinafter referred to as the 'Agreement') applies to any and all information Alcea LLC, a personal data operator located at: Russia, 129110, Moscow, 16 Olympiyskiy Ave., building 5, floor 5, room I (hereinafter referred to as the 'Company'), may receive about an individual accessing the Company's website from any device and communicating with the Company in any form (hereinafter referred to as the 'User').
2. By accepting this Agreement and by sharing their data on the website <https://alceapharma.ru/> (hereinafter referred to as the 'Website') owned by Alcea LLC through completing the feedback form or interacting with the Website in any other way, and by providing the Company with their personal data the User shall:
 - confirm that any and all data shared by them belongs to them personally;
 - confirm and acknowledge that they have carefully and completely read and understood this Agreement and the terms of processing of their personal data;
 - give their consent to the processing of their personal data, namely, to any and all acts specified in paragraph 3 Part 1 Article 3 of Federal Law No. 152-FZ dated 27.07.2006 'On Personal Data', for the purpose of concluding this Agreement between the User and the Website, as well as its subsequent execution, and guarantee that by giving this consent, they act freely, of their own free will and in their own interest;
 - agree to transfer their personal data to third parties (TimeWeb LLC, Yandex LLC) in order to ensure smooth operation of the website and statistical research for subsequent processing of any such data by the Yandex.Metrica system;
 - agree to the terms of personal data processing.
3. The User's consent to the processing of personal data is specific, substantive, informed, conscious and unambiguous.
4. The consent is given to the processing of the following personal data:
 - Candidates (if they send their resumes/CVs to the contact email address):
 - Full name
 - Email address
 - Phone number
 - Resume/CV file

 - Employees:
 - Full name
 - Place of work
 - Title/role
 - Photo

 - Contractors/partners:
 - Full name
 - Email address
 - Phone number
 - Subject of the question

 - Patients:
 - Full name
 - Email address
 - Phone number
 - Status
 - Type of inquiry

- Medication taken
- Website users:
- Full name
 - IP address
 - Cookie file data
 - Geolocation data
 - Addresses of requested pages, search queries
 - Information about the device, technical specifications of the hardware and software
5. Purposes of personal data processing:
 - identification of the Website User;
 - conducting statistical research, collecting information about the use of the website by the User;
 - interaction with the candidate on issues related to potential employment;
 - informing Website Users about the Company's management;
 - providing the User with the contact information for inquiries:
 - getting medical information about the Company's products
 - sending information about side effects, adverse effects of medications and medical products of the Company
 - related to the quality of the Company's products
 6. Personal data of the Company's representatives published on the website is intended only to inform Users of the Company's website. The published personal data may not be used by third parties for any other purposes. There is a ban on the transfer (except for providing access through the website) of personal data to an unlimited number of persons, as well as a ban on the processing (except for gaining access) of any such personal data by an unlimited number of persons, as specified by Article 10 Federal Law No. 152-FZ dated 27.07.2006 'On Personal Data'.
 7. In the context of website users contacting the hotline, we warn you that the Company does not intend to process personal data, including those related to special categories of data, but if you send any such data to the Company of your own free will in an application, you thereby give consent to Alcea LLC to process your personal data and accept the terms of PD processing described in this User Agreement and the Personal Data Processing Policy. For the terms of revoking your consent to personal data processing, please see the above-mentioned documents.
 8. This website is not intended for children. The Company does not purposefully collect personal data of individuals under the age of 13.
 9. Grounds for processing personal data:
 - this User Agreement on personal data processing;
 - consent of the personal data subject to the processing of their personal data;
 - employee's consent to the processing of their personal data allowed for distribution.
 10. During the processing of personal data, the following acts will be performed: collection; recording; systematization; accumulation; storage; improvement (updating, changing); extraction; use; transfer; blocking; deletion; destruction.
 11. This Agreement is valid from the moment the data is provided and can be revoked by submitting an application to the Website Administration indicating the data defined in Article 14 of the Law 'On Personal Data'.
 12. The withdrawal of consent to the processing of personal data can be carried out by the User sending a relevant simple instruction in writing to the following e-mail address: info@alceapharma.ru
 13. The Company shall stop processing personal data in the following cases:
 - upon reaching the goals of data processing, or if achieving these goals is no longer necessary;

- at the request of the personal data subject, if the personal data processed by the Company is incomplete, outdated, inaccurate, illegally obtained or is not necessary for the stated purpose of processing;
 - if unlawful processing of personal data has been discovered, if it is impossible to ensure the legality of processing of personal data;
 - if the personal data subject withdraws their consent to the processing of their personal data (if the personal data is processed by the Company on the basis of the consent of the personal data subject);
 - if the Company is dissolved.
14. The Website Administration has the right to amend this Agreement. When the current version is altered, the date of the last update shall be indicated. The updated version of the Agreement comes into effect when posted, unless otherwise provided by the updated version of the Agreement.